

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be completed on a column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority: **Bracon Ash & Hethel Parish Council**

County area (local councils and parish meetings only): **South Norfolk**

Financial year ending 31 March 2024

Prepared by (Name and Role): **Carole Jowett, Parish Clerk and RFO**

Date: **07/04/2024**

	£	£
Balance per bank statements as at 31/3/24:		
Business account	6,988.34	
reserve account	1,409.76	
		8,398.10
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
None	0.00	
		-
Add: any un-banked cash as at 31/3/24		
None	-	
		-
Net balances as at 31/3/24 (Box 8)		8,398.10